

**CITY OF STERLING HEIGHTS**  
**APPLICATIONS ARE NOW AVAILABLE FOR THE PURPOSE OF ESTABLISHING A ONE-YEAR**  
**POLICE OFFICER ELIGIBILITY LIST**

**Application packets must be obtained from the City Clerk's office (do not utilize the on-line application) Monday through Friday, 8:30 AM to 5:00 PM at City Hall, 40555 Utica Road, Sterling Heights, Michigan.**

**THE FOLLOWING REQUIREMENTS MUST BE MET IN ORDER TO SUBMIT AN APPLICATION:**

1. Citizenship of the United States must be proven at the time of application and maintained as a condition of employment. Birth certificate or naturalization papers must be submitted with application.
2. Within six months after completion of probation, officer must reside within 20 miles of the boundaries of the City of Sterling Heights or must live in Macomb County.
3. Applicant must have attained the age of 18 on or before the date of application.
4. Applicant must be the holder of a valid Michigan driver's (or chauffeur's) license (or an equivalent from another state) and have a good driving record in accordance with, but not limited to the following standards:
  - a. No conviction for alcohol-related driving offenses
  - b. No conviction for reckless driving.
  - c. No more than six (6) points on driving record at time of submission of this application.
  - d. No loss of driving privileges through suspension or revocation within the last five (5) years.
5. Must not have been convicted of a violation of criminal law. (Criminal law generally includes traffic law, conservation law, and liquor law.) In general, conviction for a violation of criminal law is automatic disqualification. Applicants will not be automatically disqualified for a prior conviction for a misdemeanor punishable by 90 days in jail or less.
6. Applicant must be capable of performing the essential job functions of police officer as set forth in General Order #1.06 (copy included in application packet).
7. Applicant must have sixty (60) credit hours toward a degree from an accredited college, or two (2) years experience as a full-time police officer or two (2) years of full-time United States military service.
8. Applicant must present current Michigan Commission on Law Enforcement Standards (MCOLES)  
  
pre-employment certificate for passing reading/writing and physical skills testing or proof of current police officer certification by application deadline and at time of hire.
9. Applicant must meet the minimum physical standards required by the Michigan Commission on Law Enforcement Standards (MCOLES) to be a police officer. (Copy of requirements included in application packet)
10. Must read, understand and comply with the Sterling Heights Police Department "Professional Appearances/Grooming Standards" General Order. Applicant must sign and return acknowledgement form included in application packet.

### **SELECTION PROCESS**

A written examination will be given on Saturday, July 19, 2008 to all applicants who successfully meet the minimum requirements and have submitted the proper proof of entry-level criteria. Those applicants scoring 85% or above on the written examination will be scheduled for the oral board interview process. Applicant must score 70% or better to pass the oral examination. A one-year eligibility list will then be formulated based on the average of the applicants' written and oral scores.

Candidates must successfully pass the character background check, psychological examination, drug test and physical examination administered by or directed by the City of Sterling Heights.

ALL ENTRY LEVEL CRITERIA MUST BE MET, AND PROOF OF MEETING EDUCATION OR EXPERIENCE REQUIREMENT AND CERTIFICATES MUST BE SUBMITTED WITH THE APPLICATION BY THE DEADLINE OF JUNE 27, 2008.

The City of Sterling Heights is an equal opportunity employer and does not discriminate on the basis of race, religion, color, age, disability, sex or marital status.

Starting salary - \$45,225; after 5-1/2 years of service - \$70,154.

FRINGE BENEFITS: Paid Hospitalization and Life Insurance, Paid Vacation, Paid Sick Leave, Retirement Plan, Paid Holidays, Uniform Clothing Allowance.

**Obtain and submit applications Monday through Friday, 8:30 AM to 5:00 PM, at City Clerk's Office, City Hall, 40555 Utica Road, Sterling Heights, MI 48313.**

**APPLICATION DEADLINE: 5:00 PM, JUNE 27, 2008.**